Audited Financial Statements and Other Supplementary Information Communities for a Better Environment (A California Nonprofit Public Benefit Corporation) Years ended December 31, 2010 and 2009 with Report of Independent Auditors



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#### **Report of Independent Auditors**

# Board of Directors Communities for a Better Environment

We have audited the accompanying statements of financial position of Communities for a Better Environment, a California nonprofit public benefit corporation, as of December 31, 2010 and 2009, and the related statements of activities and cash flows for the years then ended. These financial statements are the responsibility of Communities for a Better Environment's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Communities for a Better Environment's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Communities for a Better Environment as of December 31, 2010 and 2009, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued a report dated February 24, 2012, on our consideration of Communities for a Better Environment's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audits.

Our audits were conducted for the purpose of forming an opinion on the basic financial statements of Communities for a Better Environment taken as a whole. The accompanying schedules of functional expenses are presented for purposes of additional analyses and are not required part of the basic financial statements of Communities for a Better Environment. Such information has been subjected to the auditing procedures applied in the audits of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Los Angeles, California February 24, 2012

Vargue + Company LLP

		December 31						
ASSETS		2010	_	2009				
Current assets								
•	\$	862,795	\$	1,268,455				
Receivables								
Contributions and grants receivable		158,174		646,274				
Others		37,653		12,553				
Prepaid expenses and other current assets	_	13,717	_	9,638				
Total current assets		1,072,339		1,936,920				
Property and equipment - net		49,293		41,556				
Deposits		14,749		10,869				
Total assets S	\$ <u>_</u>	1,136,381	\$	1,989,345				
LIABILITIES AND NET ASSETS Current liabilities	_		•	04.057				
Accounts payable and accrued expenses	\$	66,389	\$	81,857				
Employee compensation		108,289		81,711				
Short-term loans payable		6,000		12,000				
Obligations under capital leases - current portion	_	7,157	_	6,740				
Total current liabilities		187,834		182,308				
Obligations under capital leases - less current portion		24,427		8,601				
Total liabilities	_	212,261	-	190,909				
Net assets								
Unrestricted		300,991		401,438				
Temporarily restricted		623,129		1,396,998				
Total net assets	_	924,120	-	1,798,436				
Total liabilities and net assets S	\$ <u>_</u>	1,136,381	\$	1,989,345				

	Years ended December 31					
	2010	2009				
Changes in unrestricted net assets						
Unrestricted revenues and support						
Contributions \$	,					
Litigation income	51,834	211,076				
Federal contracts	-	6,864				
Special events (net of cost of direct benefits to donors of						
\$0 in 2009)	-	1,025				
Investment and other income	55,705	24,073				
Total unrestricted revenues and support before						
net assets released from restrictions	529,235	818,958				
Net assets released from restrictions	1,183,633	1,283,361				
Total unrestricted revenues and support	1,712,868	2,102,319				
Expenses Program services Research analysis advocacy Community education and publication Supporting services Management and general Fundraising	747,063 528,942 304,624 232,686	727,280 544,763 195,687 270,566				
Total expenses	1,813,315	1,738,296				
Change in unrestricted net assets	(100,447)	364,023				
Changes in temporarily restricted net assets						
Contributions and other support	409,764	1,706,192				
Net assets released from restrictions	(1,183,633)	(1,283,361)				
Change in temporarily restricted net assets	(773,869)	422,831				
Change in net assets	(874,316)	786,854				
Net assets at beginning of year	1,798,436	1,011,582				
Net assets at end of year \$						

		Years ended December 31					
		2010		2009			
Cash flows from operating activities							
<b>5</b>	\$	(874,316)	\$	786,854			
Adjustments to reconcile change in net assets							
to net cash provided by (used in) operating activities:							
Depreciation and amortization		26,471		28,650			
Loss on cancelled leased equipment		1,895		-			
(Increase) decrease in assets:		400 400		(070, 470)			
Contributions and grants receivables		488,100		(279,476)			
Other receivables		(25,100)		4,536			
Prepaid expenses and other current assets		(4,079)		21,072			
Deposit		(3,880)		(600)			
Increase (decrease) in liabilities:							
Accounts payable and accrued expenses		(15,468)		(6,379)			
Employee compensation	_	26,578	_	(3,934)			
Net cash provided by (used in) operating activities	-	(379,799)	_	550,723			
Cash flows from investing activities							
Proceeds from sale of investments		_		_			
Acquisition of property and equipment		(36,104)		(13,551)			
Net cash used in investing activities	-	(36,104)	-	(13,551)			
Net cash used in investing activities	-	(30,104)	-	(13,331)			
Cash flows from financing activities							
Principal payments on lease obligations		16,243		(10,664)			
Payment of loan		(6,000)	_	(12,000)			
Net cash provided by (used in) financing activities	_	10,243	_	(22,664)			
Net change in cash and cash equivalents		(405,660)		514,508			
Cash and cash equivalents at beginning of year		1,268,455		753,947			
Cash and cash equivalents at end of year	\$	862,795	\$ _	1,268,455			
Supplemental Information							
Cash paid for interest during the year	\$	1,802	\$	1,809			

#### NOTE 1 ORGANIZATION PROFILE

Communities for a Better Environment (CBE), a California nonprofit public benefit corporation, was incorporated and commenced operations on January 1, 1987. CBE operated from 1978 to 1987 as the California branch of Citizens for a Better Environment, an Illinois nonprofit corporation. CBE's primary purpose is to promote clean air, clean water and the development of toxin-free communities. It seeks to achieve this goal through technical research, litigation, policy advocacy and public education.

CBE provides grassroots activism, environmental research and legal assistance within underserved urban communities and equips residents impacted by industrial pollution with the tools to inform, monitor, and transform their immediate environment.

CBE is especially vulnerable to the inherent risks associated to revenue that is substantially dependent on government funding, public support and contributions. The continued growth and well-being of CBE is contingent upon successful achievement of its long-term revenue-raising goals.

#### NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Basis of Presentation**

CBE reports information regarding its financial position and activities according to three classes of net assets – *unrestricted, temporarily restricted, and permanently restricted net assets.* Net assets, revenues, expenses, gains and losses are classified based on the existence or absence of donor-imposed restrictions. CBE does not have any permanently restricted net assets at December 31, 2010 and 2009.

#### **Accounting Method**

CBE uses the accrual method of accounting, which recognizes income in the period earned and expenses when incurred, regardless of timing of payments. Litigation income generally is recognized as revenue when binding contracts are signed or court orders are issued, and all appeal options have been exhausted. Litigation costs consist primarily of contingent attorney's fees that are paid only when CBE receives a settlement, and are accrued when the corresponding settlements are recognized as revenue. Effective 2002, to the extent possible, the substantial amount of contingent attorney's fees was no longer being passed through CBE.

# **Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

# NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

# **Revenue Recognition**

Contributions are recognized as revenue when they are unconditionally communicated. Grants represent contributions if resource providers receive no value in exchange for the assets transferred. Contributions are recorded at their fair value as unrestricted support, temporarily restricted support, or permanently restricted support, depending on the absence or existence of donor-imposed restrictions as applicable. When a restriction expires (that is when a stipulated restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities as net assets released from restrictions.

#### **Concentration of Credit Risk**

CBE maintains cash on deposit at a bank which exceeds the Federal Deposit Insurance Corporation (FDIC) limit from time to time.

There were changes to FDIC limits and money market account balance guarantees when the Troubled Asset Relief Program (TARP) became law on October 3, 2008. With the new law, the insured limit on deposits at each FDIC-insured bank increased from \$100,000 to \$250,000. The coverage has also been expanded to provide unlimited insurance for a period of time on deposits in transaction accounts. On any account that does not pay interest, including most checking accounts, the FDIC provides unlimited insurance. These changes to deposit insurance were to expire December 31, 2010. On July 21, 2010, the Dodd-Frank financial reform legislation was signed into law making all noninterest-bearing transaction accounts fully insured without limit effective December 31, 2010 until January 1, 2013. In addition, the regulatory reform made the standard maximum deposit insurance amount of \$250,000 permanent. CBE's cash balance exceeded the insured limits by \$0 and \$193,206 at December 31, 2010 and 2009, respectively. CBE has not experienced any losses in such accounts. Management believes that it is not exposed to any significant credit risk at December 31, 2010 and 2009.

# **Cash and Cash Equivalents**

CBE considers highly liquid investments with maturity of three months or less when acquired to be cash equivalents.

#### **Accounts Receivable**

Accounts receivable are stated at unpaid balances, less an allowance for doubtful accounts. CBE provides for losses on accounts receivable using the allowance method. The allowance is based on experience, third-party contracts, and other circumstances. Receivables are considered impaired if full principal payments are not received in accordance with the contractual terms. It is CBE's policy to charge off uncollectible accounts receivable when management determines the receivable will not be collected. All receivables as of December 31, 2010 and 2009 are expected to be collectible.

# NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

# **Property and Equipment**

Property and equipment are recorded at cost or, if donated, at fair value at date of donation. Major improvements and replacements of property and equipment are capitalized. Maintenance and repairs that do not improve or extend the lives of property and equipment are charged to expense as incurred. When assets are sold or retired, their cost and related accumulated depreciation are removed from the accounts and any gain or loss is reported in the statement of activities. Provision for depreciation and amortization is computed on the straight-line method over the estimated useful lives of the related assets, which range from three to seven years.

# **Functional Expenses Allocation**

The costs of providing program services and supporting services are summarized on a functional basis in the statement of activities. Accordingly, certain costs are allocated among program services and supporting services based on estimates of employee' time incurred and on usage of resources.

#### **Income Taxes**

CBE is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and the related California code sections. In addition, contributions to CBE qualify for the charitable contribution deduction and CBE has filed an election under IRC Section 501(h) that permits CBE to make limited expenditures to influence legislation.

Generally accepted accounting principles prescribes a recognition threshold and measurement attribute for the financial statement recognition and measurement of a tax position taken or expected to be taken in a tax return. It requires that an organization recognize in the financial statements the impact of the tax position if that position will more likely than not be sustained on audit, based on the technical merits of the position. As of and for the years ended December 31, 2010 and 2009, the CBE had no unrecognized tax benefits or tax penalties or interest.

#### NOTE 3 PROPERTY AND EQUIPMENT

Property and equipment as of December 31 is composed of:

		2010	2009
Computers	\$	139,684	\$ 130,529
Office equipment/furniture		191,394	199,456
Leasehold improvements	-	41,671	41,671
	-	372,749	371,656
Less accumulated depreciation and amortization		(323,456)	(330,100)
Property and equipment - net	\$	49,293	\$ 41,556

# NOTE 4 SHORT-TERM LOANS PAYABLE

In prior years, CBE was loaned money to assist in funding certain litigation. The outstanding balance as of December 31, 2010 and 2009 consist of non-interest bearing loans amounting to \$6,000 and \$12,000, respectively.

# NOTE 5 OBLIGATIONS UNDER LEASES

CBE leases certain equipment under capital leases secured by equipment. Future minimum lease payments are as follows:

2011	\$	9,020
2012	*	9,567
2013		9,567
2014		6,285
2015		1,569
		36,008
Less amount representing interest		(4,424)
Future minimum principal payments		31,584
Less current portion		(7,157)
Long-term portion	\$	24,427

CBE is obligated under operating leases for its facilities, which expires in 2015. Future minimum base lease payments are as follows.

2011	\$ 63,789
2012	65,705
2013	67,676
2014	69,707
2015	 47,158
Total	\$ 314,036

# NOTE 6 TEMPORARILY RESTRICTED NET ASSETS

The temporarily restricted net assets as of December 31 are for the following purposes:

	 2010	2009
Northern California Programs	\$ 144,375 \$	245,396
Southern California (La Causa) Programs	209,379	612,852
Statewide Support Programs	 269,375	538,750
	\$ 623,129 \$	1,396,998

#### NOTE 7 RELATED PARTY TRANSACTIONS

CBE entered into contracts with the same law firm that provided CBE with an interest-free \$50,000 loan (see Note 4) for representation on two cases in which CBE brought legal action. The law firm has agreed to provide representation on a contingent fee basis. The firm received \$6,000 and \$12,000 from CBE for 2010 and 2009, respectively.

# NOTE 8 COMMITMENT AND CONTINGENCIES

#### **Grants**

Grant awards require the fulfillment of certain conditions as set forth in the grant instruments. Failure to fulfill the conditions could result in the return of the funds to the grantors. CBE deems this contingency remote. Management is of the opinion that CBE has complied with the terms of all grants.

# **Unemployment Claims**

CBE has elected the reimburseable method of financing unemployment claims in which CBE reimburses the State of California's Unemployment Insurance Fund on a dollar-for-dollar basis for all benefits paid to its former employees. As of December 31, 2010 and 2009, CBE has no outstanding claims.

#### **Others**

In October 2011, CBE received a claim for litigation costs amounting to \$54,000 for a motion it won. After consultation with its' legal department, CBE estimates that this matter will be resolved without material effect on CBE's financial position.

# NOTE 9 SUBSEQUENT EVENTS

CBE has evaluated events or transactions that occurred subsequent to the balance sheet date through February 24, 2012, the date the accompanying financial statements were available to be issued, for potential recognition or disclosure in the financial statements and determined that no other subsequent matters required disclosure or adjustment to the accompanying financial statements.

		Program Services Supporting Services						_				
Description		Research Analysis Advocacy	_	Community Education and Publication	_	Total Program Services	 Management and General	 -undraising	_	Total Supporting Services		Total Expenses
Payroll costs	\$	534,728	\$	379,857	\$	914,585	\$ 144,344	\$ 181,873	\$	326,217	\$	1,240,802
Professional fees and training		28,883		26,467		55,350	-	1,830		1,830		57,180
Consultants		30,212		21,533		51,745	29,319	2,230		31,549		83,294
Travel and meetings		17,247		13,307		30,554	19,048	432		19,480		50,034
Office expenses		20,162		15,103		35,265	2,630	5,213		7,843		43,108
Litigation costs		12,957		-		12,957	-	-		-		12,957
Direct mail		-		-		-	-	8,650		8,650		8,650
Rent and occupancy		68,030		53,423		121,453	29,564	18,898		48,462		169,915
Printing and postage		4,491		2,252		6,743	-	3,633		3,633		10,376
Accounting		-		-		-	25,360	-		25,360		25,360
Interest		-		-		-	1,802	-		1,802		1,802
Insurance		3,664		2,937		6,601	2,349	1,460		3,809		10,410
Campaign/ research materials		10,697		10,199		20,896	1,821	689		2,510		23,406
Other program costs		12,739		816		13,555	5,782	1,917		7,699		21,254
Earthshare/ special events		1,571		1,571		3,142	223	4,886		5,109		8,251
Depreciation and amortization		-		-		-	26,471	-		26,471		26,471
Miscellaneous	_	1,682	_	1,477	_	3,159	 15,911	 975		16,886		20,045
Total	\$	747,063	\$	528,942	\$	1,276,005	\$ 304,624	\$ 232,686	\$	537,310	\$	1,813,315

	F	Program Services		Sup	3		
Description	Research Analysis Advocacy	Community Education and Publication	Total Program Services	Management and General	Fundraising	Total Supporting Services	Total Expenses
Payroll costs \$	529,425 \$	408,028 \$	937,453 \$	108,303	\$ 192,744 \$	301,047 \$	1,238,500
Professional fees and training	25,983	17,508	43,491	2,218	1,351	3,569	47,060
Consultants	21,687	16,592	38,279	20,410	9,969	30,379	68,658
Travel and meetings	12,502	9,657	22,159	243	1,951	2,194	24,353
Office expenses	23,087	16,575	39,662	2,614	9,276	11,890	51,552
Litigation costs	8,529	-	8,529	-	-	-	8,529
Direct mail	177	178	355	-	5,955	5,955	6,310
Rent and occupancy	59,442	46,995	106,437	19,750	32,628	52,378	158,815
Printing and postage	8,873	7,955	16,828	-	1,308	1,308	18,136
Accounting	411	337	748	16,530	162	16,692	17,440
Insurance	5,390	4,357	9,747	6,690	2,259	8,949	18,696
Campaign/ research materials	5,231	5,109	10,340	-	-	-	10,340
Other program costs	14,769	710	15,479	598	274	872	16,351
Earthshare/ special events	644	644	1,288	-	10,255	10,255	11,543
Depreciation and amortization	6,997	6,692	13,689	14,531	430	14,961	28,650
Miscellaneous	4,133	3,426	7,559	3,800	2,004	5,804	13,363
Total \$	727,280 \$	544,763 \$	1,272,043 \$	195,687	\$ 270,566 \$	466,253 \$	1,738,296



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# Report of Independent Auditors on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

# **Board of Directors Communities for a Better Environment**

We have audited the financial statements of Communities for a Better Environment as of and for the year ended December 31, 2010, and have issued our report thereon dated February 24, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the *Government Auditing Standards*, issued by the Comptroller General of the United States.

# Internal Control Over Financial Reporting

Management of Communities for a Better Environment is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered Communities for a Better Environment's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Communities for a Better Environment's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Communities for a Better Environment's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal over financial reporting that we consider to be material weaknesses, as defined above.

# **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Communities for a Better Environment's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the Board of Directors, management, federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than the specified parties.

Vargue + Company LLP
Los Angeles, California

February 24, 2012

